## **Pay Periods & Pay Dates**

2025		
Pay Period	Due Date	Pay Date
January 1 <sup>st</sup> – 15 <sup>th</sup>	January 16, 2025	January 31, 2025
January 16 <sup>th</sup> – 31 <sup>st</sup>	February 3, 2025	February 14, 2025
February 1 <sup>st</sup> – 15 <sup>th</sup>	February 17, 2025	February 28, 2025
February 16 <sup>th</sup> – 28 <sup>th</sup>	March 3, 2025	March 14, 2025
March 1 <sup>st</sup> – 15 <sup>th</sup>	March 17, 2025	March 31, 2025
March 16 <sup>th</sup> – 31 <sup>st</sup>	April 1, 2025	April 15, 2025
April 1 <sup>st</sup> – 15 <sup>th</sup>	April 16, 2025	April 30, 2025
April 16 <sup>th</sup> – 30 <sup>th</sup>	May 1, 2025	May 15, 2025
May 1 <sup>st</sup> – 15 <sup>th</sup>	May 16, 2025	May 30, 2025
May 16 <sup>th</sup> – 31 <sup>st</sup>	June 2, 2025	June 13, 2025
June 1 <sup>st</sup> – 15 <sup>th</sup>	June 16, 2025	June 30, 2025
June 16 <sup>th</sup> – 30 <sup>th</sup>	July 1, 2025	July 15, 2025
July 1 <sup>st</sup> – 15 <sup>th</sup>	July 16, 2025	July 31, 2025
July 16 <sup>th</sup> – 31 <sup>st</sup>	August 1, 2025	August 15, 2025
August 1 <sup>st</sup> – 15 <sup>th</sup>	August 18, 2025	August 29, 2025
August 16 <sup>th</sup> – 31 <sup>st</sup>	September 1, 2025	September 15, 2025
September 1 <sup>st</sup> – 15 <sup>th</sup>	September 16, 2025	September 30, 2025
September 16 <sup>th</sup> – 30 <sup>th</sup>	October 1, 2025	October 15, 2025
October 1 <sup>st</sup> – 15 <sup>th</sup>	October 16, 2025	October 31, 2025
October 16 <sup>th</sup> – 31 <sup>st</sup>	November 3, 2025	November 14, 2025
November 1 <sup>st</sup> – 15 <sup>th</sup>	November 17, 2025	November 28, 2025
November 16 <sup>th</sup> -30 <sup>th</sup>	December 1, 2025	December 15, 2025
December 1 <sup>st</sup> – 15 <sup>th</sup>	December 16, 2025	December 31, 2025
December 16 <sup>th</sup> – 31 <sup>st</sup>	January 2, 2026	January 15, 2026

All documentation should be entered **daily** on SpokeChoice through AutoVisit (EVV) or the Center Clock-In/Out. Guardian approval or signatures should be completed by 4:00pm on or before the due date. GMS Locations

Ability Center 6549 E. University Dr. Mesa, AZ 85205 480-633-8881 **Connection Center** 919 E. Guadalupe Rd. Gilbert, AZ 85234 480-633-8881 Enrichment Center 727 S. Extension Mesa, AZ 85210

480-633-8881

**Discovery Center** 

1183 N. Recker Rd. Gilbert, AZ 85234 480-633-8881