

iSolved[™] AmCheck[®] Employee Self Service

Guthrie Mainstream Services Payroll System

How to get started:

Once your file is complete and you have been entered into our payroll system, you will receive an email advising you to complete a login for the Employee Self Service portal.

- The email will come from “AmCheck@myisolved.com”
- The email is time sensitive, if not completed within three days, link will time-out.
- Follow the instructions in the email or visit our website, gmsaz.org, for more detailed instructions and information.

Features include 24 hour access to:

- View & Print Previous and Current Pay Check Stubs
- View & Print W-2's
- View & Request Accrued Paid Sick Time
- Access to Documents and Forms



Request Accrued Paid Sick Time:

After 90 days of employment, any accrued Paid Sick Time can be requested for use. To request accrued Paid Sick Time, complete a “Time Off Request Form” and log into the AmCheck/iSolve system to complete the process.

- Contact your Field Manager if you don't remember your password
- Requests to use PST must be documented in AmCheck within three days of returning to work
- Time Off Request Forms need to be submitted to your Field Manager before your absence or within three days of returning to work
- Time Off Request Forms can be found on the GMS website, gmsaz.org